

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, February 27, 2018 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillor McEwen
 Councillor Mole
 Councillor Noel
 Councillor Oliwa
 Staff: Mark Boysen, Chief Administrative Officer
 Carolyn Bidwell, Chief Financial Officer
 Marlene Lagoa, Deputy Municipal Clerk
 Bruce Greig, Manager of Community Planning

Regrets:

1. CALL TO ORDER

1.1 Mayor St. Jacques called the meeting to order at 7:30 p.m.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council would like to acknowledge the Yuułu?ił?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

3.1 There were no additions to the agenda.

4. ADOPTION OF MINUTES

4.1 February 13, 2018 Regular Minutes

Update minutes to reflect 2018 dates for Deputy Mayor appointments.

2017-001

It was moved by Councillor Noel and seconded by Councillor McEwen
THAT Council approve the February 13, 2018 Regular Minutes as amended.

CARRIED.

5. UNFINISHED BUSINESS

5.1 Councillor McEwen asked if staff can forward Council the LNG presentation from the February 13, 2018 Regular Council Meeting.

6. MAYOR'S ANNOUNCEMENTS

6.1 There were no announcements.

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

There were no members of the public who wished to speak.

7.2 Delegations

**Markus Knab, Mary Wanna Café
Re: Dispensary License**

- Mr. Knab, who resides in Parksville, asked Council for a business licence to open a cannabis dispensary.
- His vision is to operate a storefront business that provides an assortment of products, such as medical capsules and creams, and to host workshops (off-site) to provide education to the public.

8. CORRESPONDENCE

8.1 **Pacific Dialogue Forums Invitation
Yvette Myers, Ocean Protection Plan**

2017-002 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council receive correspondence item, "Pacific Dialogue Forums Invitation" for information.

CARRIED.

8.2 **Financial Request for the WildSafeBC Community Coordinator
Todd Windle, Pacific Rim National Park Reserve**

2017-003 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council support the WildSafeBC Community Coordinator role for \$1000 towards this regional effort.

CARRIED.

9. INFORMATION ITEMS

9.1 **Appreciation Letter
Jen Rashleigh & Morgan Reid**

- Mayor St. Jacques noted there was no contact information provided to send a thank you reply.

9.2 **Affordable Housing
The City of Victoria**

- 9.3 **Welcome Letter**
Federation of Canadian Municipalities
- 9.4 **Supporting BC Aquaculture**
Ken Roberts, Creative Salmon
- 9.5 **Marihuana Addiction Treatment, Prevention and Education**
Resolution
Mayor Alice Finall, District of North Saanich

2017-004

It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council receive information items 9.1, 9.2, 9.3, 9.4, and 9.5 as a block.
CARRIED.

10. COUNCIL COMMITTEE REPORTS

- 10.1 Councillor Sally Mole
Deputy Mayor January – February

Westcoast Community Resources Society

- Hosting a Resilience in Women workshop on March 8th at the Tiic-Mis-Aq'kin Health Centre Ty-Histanis.

Food Bank on the Edge

- A fundraiser is scheduled for March 5th at the Floathouse.

Recreation Commission

- Meeting was held February 21st.
- There is a need to clarify roles within the Commission and what staff support is provided.
- Discussed citizen award for Ukee Days and recreation budget for upcoming year.

=> Other Reports

- Met with Manager of Ucluelet & Area Daycare Society. They discussed the Society's concerns with the District's hydro billings, general upgrades to the space, and interest in expanding the outside play area.

- 10.2 Councillor Marilyn McEwen
Deputy Mayor March – April

Ucluelet & Area Historical Society

- Meeting was held February 26th.

- Suggested that staff make a presentation to this group on future plans for the Amphitrite lands.
- There are two live cameras at the Lighthouse and Harbour (ukeelivecams.com), discussed adding an additional link to the "Canada Helps" funding campaign.
- AGM has been moved to April 22nd to accommodate the guest speaker's schedule.
- Plant Sale is being held May 12th at the UAC Hall.

Wild Pacific Trail Society

- Annual retreat was held February 25th.
- The Society focused on vision, mission, and strategy.
- District staff presented on the status of the Amphitrite lands and other future projects.
- Hosting a grand opening at the Bog Trail March 17th at 3 pm.

10.3 Councillor Mayco Noel *Deputy Mayor July – October*

Ucluelet Chamber of Commerce

- Looking at moving the date of the marathon from June to October beginning in 2019.

Tourism Ucluelet

- Over the last fiscal year there were 1.2 - 1.3 million visitors to the area.
- Updates to the facility is being considered such as washrooms.
- AGM is scheduled for March 7th at 7 pm, Black Rock Resort.

Barkley Community Forest Board

- Open House is scheduled for March 14th from 3 - 7 pm at the Toquaht Nation Office.

10.4 Councillor Randy Oliwa *Deputy Mayor May – June*

Harbour Advisory Commission

- New Municipal Deputy Clerk attended the meeting.
- Discussed the appointment of members for 2018.

- Thanked Lawrence Chanell for his work on the Commission and playing an instrumental role for the visioning process for the outer boat basin.

Education Liaison

- Attended School District 70 Board of Education Meeting.
- Business plans are being submitted for seismic upgrades to both Ucluelet Elementary and Ucluelet Secondary School.
- A public school board meeting is scheduled for April 10 from 5 to 7 pm at the Ucluelet Elementary School to discuss the 2018-2019 budget.
- PAC is looking for donations to purchase an Automated External Defibrillator as there are recreational groups using the facility at night.

10.5 Mayor Dianne St. Jacques

Alberni-Clayoquot Regional District Board

- Meeting was held February 14th.
- Received presentation from Music by the Sea Festival from Bamfield for funding.
- Received presentation on the possible expansion of the Vancouver Island Spine Trail, currently running from Victoria to Courtenay, to the area.
- Attended the Fisheries for Communities meeting in Vancouver as an ACRD representative.

West Coast Committee

- Meeting was held February 16, 2018.
- Multiplex gave a presentation and received a hard copy of Council's motion regarding support for multiplex.
- Discussed the airport budget and future projects.
- Integra has purchased Orca Airways and is planning to provide locals and government rates, and freight services for the area.

=> Other Reports

- Met with Mr. Gord Gissison who is doing an economic development study on behalf of the Deep Sea Trawlers. District staff is preparing a package of information on Ucluelet Harbour Seafoods and what funds the District collects from them directly.

- Met with Pacific Coastal Airlines Marketing Director. Service begins April 3rd with a daily flight to Vancouver.
- Attended Fisheries for Communities Gathering in Vancouver on February 23rd. The federal government is looking to amend the Fisheries Act and were seeking stakeholder input. Other area stakeholders also in attendance at the meeting and gave input on some wording for rural coastal communities.
- Met with West Coast Marine Resources Group. They are looking at starting operations in March 2020. They are looking for storefront office and location for two storage trailers. An open house will be held in May 2018. Ucluelet is slated to get a coastal response vessel, two mini-barges, and two rescue tugs. There are currently no plans to have staff living in Ucluelet.

2016-5

It was moved by Councillor Oliwa and seconded by Councillor Mole.

THAT Council receive the committee reports as presented.

CARRIED.

11. REPORTS

11.1 Ucluelet Economic Development Strategy Update

Mark Boysen, Chief Administrative Officer

2017-006

It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT Council approve recommendation 1 and 2 of report item, "District of Ucluelet Economic Development Strategy Update" which states:

1. *THAT Council approve the finalized District of Ucluelet's Economic Development Strategy Update.*
2. *THAT Council direct staff to provide a progress update on the status of Economic Development Strategy actions at the May 8th Council meeting.*

CARRIED.

11.2 Quarterly Projects Update - 4th Quarter 2017

Mark Boysen, Chief Administrative Officer

2017-007

It was moved by Councillor McEwen and seconded by Councillor Mole

THAT Council approve recommendation 1 of report item, "Quarterly Projects Update - 4th Quarter 2017" which states:

1. *THAT Council receive this final Q4 update on the progress of Staff projects budgeted for 2017.*

CARRIED.

11.3 Five Year Financial Plan 2017-2021 Bylaw Variance Report - Q4
Carolyn Bidwell, Chief Financial Officer

- 2017-008 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council approve recommendation 1 of report item, "Five Year Financial Plan 2017-2021 Bylaw Variance Report - Q4" which states:
1. THAT Council receives the Five Year Financial Plan 2017-2021 Variance Report for the Fourth Quarter ending December 31, 2017.
CARRIED.

11.4 Grants In Aid and Council Contributions for 2018
Carolyn Bidwell, Chief Financial Officer

- 2017-009 **It was moved by Mayor St. Jacques and seconded by Councillor McEwen**
THAT Council defer report item, "Grants in Aid and Council Contributions for 2018" to March 13, 2018.
CARRIED.

12. LEGISLATION

12.1 REPORT - Council Remuneration Bylaw Update
Marlene Lagoa, Deputy Municipal Clerk

- 2017-010 **It was moved by Councillor Oliwa and seconded by Councillor Noel**
THAT Council approve recommendation 1 of report item, "Council Remuneration Bylaw Update" which states:
1. THAT Council adopt the Council Remuneration, Expense Reimbursement and Benefits Bylaw No. 1226, 2017.
CARRIED.

12.2 BYLAW - Bylaw 1226, 2017

- 2017-011 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council adopt the Council Remuneration, Expense Reimbursement and Benefits Bylaw No. 1226, 2017.
CARRIED.

12.3 REPORT - Rezoning for the Development of Lot 1, Plan VIP85870 as Black Rock Staff Housing
Bruce Greig, Manager of Community Planning

- 2017-012 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council approve recommendation 1 and 2 of report item, "Rezoning Application for the Development of Lot 1, Plan VIP85870 (620 Marine Drive) as Black Rock Staff Housing" which states:
1. THAT Zoning Amendment Bylaw No. 1224, 2018, be given third reading; and
2. THAT Housing Agreement Bylaw No. 1227, 2018, be given first,

second, and third reading.

CARRIED.

12.4 BYLAW - Bylaw No. 1224, 2018

2017-013 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Zoning Amendment Bylaw No. 1224, 2018 be given third reading.

CARRIED.

12.5 BYLAW - Bylaw No. 1227, 2018

2017-014 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Housing Agreement Bylaw No. 1227, 2018, be given first reading.

CARRIED.

2017-015 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Housing Agreement Bylaw No. 1227, 2018, be given second reading.

CARRIED.

2017-016 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Housing Agreement Bylaw No. 1227, 2018, be given third reading.

CARRIED.

**12.6 REPORT - Third Reading of Zoning Amendment Bylaw No. 1225,
2018 - The Wave**
Bruce Greig, Manager of Community Planning

2017-017 **It was moved by Councillor McEwen and seconded by Councillor Noel**
*THAT Council approve recommendation 1 of report item, "Third Reading of
Zoning Amendment Bylaw No. 1225, 2018, for the Development of a Mixed
Commercial/Multi-family building at 590 Marine Drive (The Wave)" which
states:*

*1. THAT Zoning Amendment Bylaw No. 1225, 2018 be given third
reading.*

CARRIED.

12.7 BYLAW - Bylaw No. 1225, 2018

2017-018 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT Zoning Amendment Bylaw No. 1225, 2018 be given third reading.

CARRIED.

13. LATE ITEMS

13.1 There were no late items.

14. NEW BUSINESS

14.1 CAO Mark Boysen

- The OCP Open House is being held March 8, 2018 at the Ucluelet Community Centre. The open house will also include information on emergency preparedness.

14.2 Councillor Oliwa

- Noted the importance of exploring all opportunities for the Amphitrite lands and how it can contribute to economic development.
- Raised concern with complaint driven bylaw enforcement and would like to see more proactive enforcement on parked vehicles and off-leash dogs.

2017-019

It was moved by Councillor Oliwa and seconded by Councillor Noel
THAT Council direct staff to provide Council with a monthly report on the cheque run, to be re-initiated on the Council agenda, once the budget is adopted.

DEFEATED.

2017-020

It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT Council direct the Chief Financial Officer to report back to Council with some options and recommendations for moving forward with providing a cheque run.

CARRIED.

14.3 Councillor Noel

- Would like to see Council and staff host a working meeting at the Junction property after the budget process is over.

14.4 Councillor McEwen

- Noted that the District needs to start planning how it will engage the community on Barkley Community Forest funds.

14.5 Mayor St. Jacques

2017-021

It was moved by Mayor St. Jacques and seconded by Councillor Mole
THAT Council write a letter to Dr. John O'Brien thanking him for his 28 years of service to Ucluelet.

CARRIED.

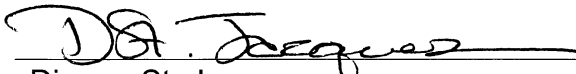
15. QUESTION PERIOD

- 15.1 Laurel Malazdrewicz, 257 Albion Crescent, requested that Council embrace legal cannabis in the community, give priority to local residents for cannabis distribution business licences, and not allow franchises. Ms. Malazdrewicz is a legal grower and expressed interest in acquiring a cannabis distribution business licence.**

16. ADJOURNMENT

16.1 Mayor St. Jacques adjourned the regular meeting at 9:22 p.m.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, February 27, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.


Dianne St. Jacques
Mayor


Mark Boysen
CAO